

LITTON CHENEY PARISH COUNCIL

**The Annual Meeting of the Litton Cheney Parish Council will be held after the conclusion of
the Annual Parish Meeting/Village Assembly on Tuesday 20 May 2024
At Litton and Thorner's Community Hall**

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Election of Chairman
4. Election of Vice Chairman
5. Democratic time
6. Approval of minutes of Parish Council meeting held on 11th March 2025
7. Matters arising since the previous meeting not part of this Agenda
8. Dorset Council overview - Ward Councillor for Chesil Bank Cllr Sally Holland
9. Clerk's/RFO's report including:
 - 9.1 Receive Clerks/RFO Report including Correspondence
 - 9.2 Receive the Financial update.
 - 9.2.1 Approval of invoices for payment (appended to this agenda)
 - 9.2.2 Approval of Schedule of Regular Payments (appended to this agenda)
 - 9.2.3 Note the parish council Asset Register has been updated.
 - 9.3 Annual Governance and Accountability Return (AGAR)
 - 9.3.1 Receive and agree the Annual Internal Auditor's Report for the year ending 31st March 2025.
 - 9.3.2 Note the AGAR has been prepared, and that the exemption form is due for signing by the Chair.
 - 9.3.3 Receive and agree AGAR Section 1. Annual Governance Statement, due for signing by the Clerk and Chair.
 - 9.3.4 Receive and agree AGAR Section 2. Annual Accounting Statements for the year ending 31st March 2025, due for signing by the RFO and Chair.
 - 9.4 To consider and agree a new Parish Council Insurance agreement.
 - 9.5 To consider providing grants to organisations and the amounts to be given.
 - 9.5.1 Citizens Advice Bureau, Bridport.
 - 9.5.2 Air Ambulance
 - 9.5.3 Bride Valley News
10. Councillors' Portfolios – up to 20th May 2025:
 - 10.1 Planning: Cllr Orchard
 - 10.2 Highways/Transport: Cllr Price
 - 10.3 Playground/ Playing Field/Allotments: Cllr King
 - 10.3.1 Consider and agree the annual costs for Allotment plots for the coming year.
 - 10.4 Countryside Matters/Footpaths/Rights of Way: Cllr Blacke
 - 10.5 Village Fabric/ Maintenance/ DAPTC/BLAP/Administration and Probity: Cllr Firrell
 - 10.5.1 Consider and approve the cost of servicing 2 newly placed bins at the Snicket and White Cross.

10.6 Telecommunications/IT: Cllr Matthews

11. Planning Matters

12. Community Infrastructure Level (CIL)

13. To consider changing the start time of regular Parish Council meetings from 7.30pm to 7pm.

14. Date of next meeting: The next meeting of the Parish Council will be on Tuesday 8th July 2025.

Debbie Hollings
Clerk/Responsible Financial Officer
Litton Cheney Parish Council

Report 20 May 2025

Parish funds	Total
Balance brought forward as at 1 April	£29,931.60
Income to date	£6,023.57
Expenditure to date	£433.49
Parish funds as at above date*	£35,521.68
* Of which the following is held in reserves or CIL	
Earmarked reserves	£16,100.00
CIL	£9,742.00
Playground (ringfenced)	£100.00
Community Fund (ringfenced)	£423.00
Total reserves/CIL held	£26,365.00
Approved spend since last reported/meeting	
Chilcombe Bridge - Paid	£854.30
Fingerpost Repair - Paid	£427.24
LATCH Storage Batteries (From CIL fund)	£3,000.00
	£4,281.54
Income since last reported/meeting	
Interest	£23.57
Precept - Tranch 1	£6,000.00
	£6,023.57
Invoices/Payments for approval at time of publishing agenda	
Scheduled: May & June Clerk's wage	£858.48
Clerk Travel Expenses x 2 extra return journeys to Litton Cheney	£24.30
Bridport Town Council BLAP Contribution	£47.98
LATCH Hire of Meeting Room 2024/2025 meetings plus 20/5/2025	£80.25
R.E Randall Refurbishment of 2 x second hand litter bins	£141.68
	£1,152.69