

LITTON CHENEY PARISH COUNCIL

**A Meeting of the Litton Cheney Parish Council will be held on
7:30pm on Tuesday 11th March 2025
At Litton and Thorner's Community Hall**

1. Apologies for absence
2. Declarations of interest
3. Democratic time
4. Approval of Minutes of Parish Council meeting held on Tuesday 14th January 2025
5. Matters arising since previous meeting not part of this Agenda
6. Dorset Council Overview - Ward Councillor for Chesil Bank: Cllr Sally Holland
7. Clerk's/RFO's report.

7.1 Receive Clerk's/RFO's report.

7.2 Approval required for Clerk to progress to next point on the pay scale (SCP 15 to SCP 16 £15.33ph) in recognition of gaining the qualification and receive 28 hours back pay for February.

7.3 Receive the Financial update.

- Approval of invoices for payment (appended to this agenda)
- Approval of Schedule of Regular Payments (appended to this agenda)
- Accounts will be updated following this meeting to ensure that Annual year end and audit can take place.

8. Councillors' Portfolios:

8.1 Planning: Cllr Orchard

- Update on Bride Place completion and rendering issue.
- Other matters dealt with at Item 9.

8.2 Highways/Transport: Cllr Price

- Update on Community Highways Team meeting with Cllr Andrew Price and Cllr John Firrell.
- Update on A35 signage and TRO Weight Limit on Whiteway.
- Progress report on Cheese Factory landscaping.

8.3 Playground/ Playing Field/Allotments: Cllr King

- Update on the Service Level Agreement for Grounds Maintenance for the coming year financial 2025/2026. Total Cost £1083.73 plus VAT
- Councillors to formally support the actions of the Council and Clerk/RFO in confirming that Dorset Council will take on the Grounds Maintenance SLA for the coming year.

8.4 Countryside Matters/Footpaths/Rights of Way: Cllr Blacke

- Progress update on the work required to Chilcombe Bridge. Accept quote from Dorset Council for work to be carried out by Russell Randall and approve payment of £1025.38
- The Litton Trust have also agreed to donate £500 towards the total cost of the project.

9. Village Fabric/ Maintenance/ DAPTC/BLAP/Administration and Probity: Cllr Firrell

- Progress update on the work required to repair the Fingerpost signpost situated at White Cross, Litton Cheney that was damaged during recent hedgecutting. CPRE have agreed to provide a grant of £150 towards the refurbishment, leaving the parish council liable for the remaining costs of £378. Approval is required for the spend on the refurbishment.

10. Telecommunications/IT: Cllr Matthews

11. Planning matters

- Planning application P/VOC/2025/00323 Proposal: Raise garage roof to form ancillary accommodation within the loft space, and convert part of ground floor to form access. Extend existing rear lean-to extension (with variation of conditions 2 & 3 of planning permission P/HOU/2022/02303 to relocate staircase externally and the addition of rooflights. Location: 12 Barges Close Litton Cheney DT2 9DR
- P/TRT/2025/00172 T1, T2 and T3 Beech fell in Whiteway Hill, Litton Cheney DT2 9AG –
- Planning application P/HOU/2025/01011 – Erect single storey extension. Heynings, School Lane, DT2 9AU.

12. Community Infrastructure Levy (CIL).

- To consider making a grant for new Storage Batteries for Litton and Thorner's Community Hall. The total cost of the Storage Batteries is £6,427.50. Agreement is sought for the approval of a grant of £3,000, the balance being made up by LATCH, and a contribution from Thorner's School.

13. Date of next meeting: The next meeting of the Parish Council will be the Annual Meeting and Parish Assembly at 7.00pm on Tuesday 20th May 2025.

14. Meeting close.

Debbie Hollings
Clerk/Responsible Financial Officer
Litton Cheney Parish Council

Report 03 March 2025

| Parish funds | Total |
|---------------------------------------|-------------------|
| Balance brought forward as at 1 April | £36,773.32 |
| Income to date | £11,348.32 |
| Expenditure to date | £16,955.99 |
| Parish funds as at above date* | £31,165.65 |

*** Of which the following is held in reserves or CIL**

| | |
|---|-------------------|
| Earmarked reserves | £ 16,100 |
| CIL | £ 13,742 |
| Playground (ringfenced) | £ 100 |
| Community Fund (ringfenced) | £ 677 |
| Total reserves/CIL held | £30,619.00 |
| Approved spend since last reported/meeting | |
| CIL: Signage £378+VAT | £453.60 |
| Dorset Council 2024/2025 Grass Cutting Contract | £1,206.40 |
| Cllr Matthews - Cllr Training 27/01/2025 | £60.00 |
| J Firrell Expenses to cover Chipped Bark for village maintenance (03/03/2025) | £99.90 |
| J Firrell Expenses to cover Chipped Bark for village maintenance (27/02/2025) | £15.98 |
| | |
| | £1,835.88 |
| Income since last reported/meeting | |
| Interest | £24.30 |
| Interest | £25.10 |
| | |
| | £49.40 |
| Invoices/Payments for approval at time of publishing agenda | |
| SLCC Annual Fee | £101.00 |
| | |
| Scheduled: Debbie Hollings - Planning Training 04/03/2025 - cost shared with Shipton Gorge PC. | £37.50 |
| Scheduled: March Clerk's wage inc back pay for February 25 due to increment following CiLCA qualification | £436.24 |
| Scheduled: April Clerk's wage | £429.21 |
| | £1,003.95 |