

LITTON CHENEY PARISH COUNCIL

**A Meeting of the Litton Cheney Parish Council will be held at
7:00pm on Tuesday 11th November 2025
at Litton and Thorner's Community Hall**

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Recognition of Remembrance Day. One minute's silence.
4. Democratic time
5. Approval of Minutes of Parish Council meeting held on Tuesday, 9th September 2025
6. Matters arising since the previous meeting not part of this Agenda
7. Dorset Council Overview - Ward Councillor for Chesil Bank: Cllr Sally Holland
8. Clerk's/RFO's report.
 - 8.1 Receive Clerk's/RFO's report.
 - 8.1.1 Health and Safety Training for councillors – newly adopted policy requires all councillors to undertake 'adequate' H & S training. Online Health and Safety training is available at £15 per head via DAPTC. Discuss and agree if necessary.
 - 8.2 Receive the Financial update.
 - 8.2.1 Approval of invoices for payment (appended to this agenda)
 - 8.2.2 Approval of Schedule of Regular Payments (appended to this agenda)
 - 8.3 To consider spending options and projects for 2026/2027 financial year. This will help to enable the clerk to prepare the budget and precept calculations ready for full discussion and agreement in the January 2026 parish council meeting.
9. Litton Cheney Trust. Agree and confirm the formal appointment of Sarah Matthews as Trustee to the Litton Cheney Parish Trust.
10. Consider a new Parish Plan
11. Policy Review
 - 11.1 Policies – Review and adopt the following new policies:
 - a) Dignity at Work Policy (HR)
 - b) Expenses Policy (Councillors)
 - c) Social Media Policy
 - 11.2 Review of Committee Terms of Reference:
 - a) Staffing Committee
 - 11.3 Review of existing adopted policies:
 - a) Publication Policy
 - b) Reserves Policy
12. Councillors' Portfolios:
 - 12.1 Planning: Cllr Orchard
 - 12.2 Highways/Transport: Cllr Matthews
 - 12.3 Playground/ Playing Field/Allotments: Cllr King
 - 12.3.1 Annual Playground Inspection outcome and recommendations.
 - 12.3.2 Consider the 3 quotes received to supply new playground equipment.
 - 12.4 Countryside Matters/Footpaths/Rights of Way: Cllr Blacke
 - 12.5 Village Fabric/ Maintenance/ DAPTC/BLAP/Administration and Probity: Cllr Firrell
 - 12.5.1 Village Christmas Tree
 - 12.5.2 Report to council on the DAPTC/DC Devolving Dorset conference that took place on 30th October 2025.

- Debbie Hollings
Clerk/Responsible Financial Officer
Litton Cheney Parish Council

<u>Parish funds</u>	Total
Balance brought forward as at 1 April	£29,931.60
Income to date	£12,234.87
Expenditure to date	£9,385.13
Parish funds as at above date*	£32,781.34

Earmarked reserves	£17,750.00
CIL	£6,741.82
Playground (ringfenced)	£100.00
Community Fund (ringfenced)	£423.00
Total reserves/CIL held	£25,014.82

	£0.00

Precept - 2nd Tranche	£6,000.00
Interest	£24.89
	£6,024.89

Expenses to John Firrell for payment of Remembrance Day Wreath	£56.00
Expenses to John Firrell for payment of brass plaques	£96.00
Russell Randall - Refurbishment of Village Notice Board	£372.79

Scheduled: November & December Clerk's wage	£885.92
Scheduled: Clerk's Expenses	£52.00
Bank A/C service charges	£8.50
	£1,471.21

