

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Litton Cheney Parish Council

County area (local councils and parish meetings only): Dorset

Financial year ending 31 March 2021:

Prepared by (Name and Role):

Maggie Walsh Clerk/RFO

Date: 08/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Treasurers account	14,308.86	
bus bank instant	2,547.20	
		<hr/>
		16,856.06
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (normally only current account)		
Cheque number 304	(1.00)	
		<hr/>
		(1.00)
Add: any un-banked cash as at 31/3/21		
		<hr/>
		-
Net balances as at 31/3/21 (Box 8)		<u><u>16,855.06</u></u>