

USER GUIDE TO PUBLIC ACCESS FOR PLANNING APPLICATIONS

Please note – Map Search functionality is not available in the WDDC and WPBC version of Public Access.

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INTRODUCTION

The IDOX Public Access For Planning website has been designed to provide an efficient and easy-to-use process for members of the public to search for and track applications for planning permission and appeals against refused consent.

This document describes how to use the site.

USER DETAILS

Anyone can use the IDOX Public Access site but to take advantage of the advance profile features you must first register a user account.

Registration

Registering for an IDOX Public Access user account only requires you to provide your name and relevant contact details.

1. To create a new user account click on **Register** in the menu bar.

and planning > Planning > **Planning applications**

 Search ▾	 My Profile ▾	 Login	 Register
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Registration

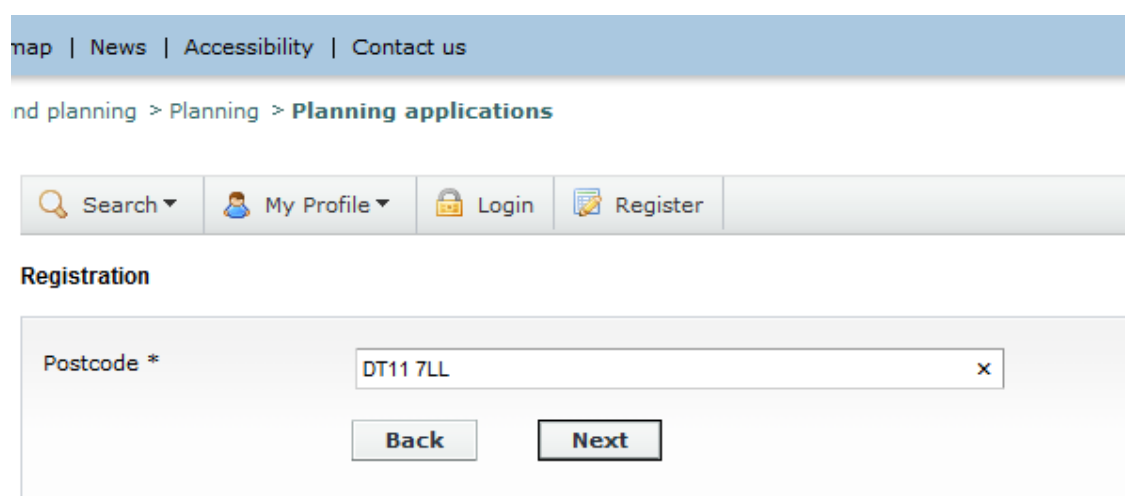
Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Fields marked with a * must be completed.

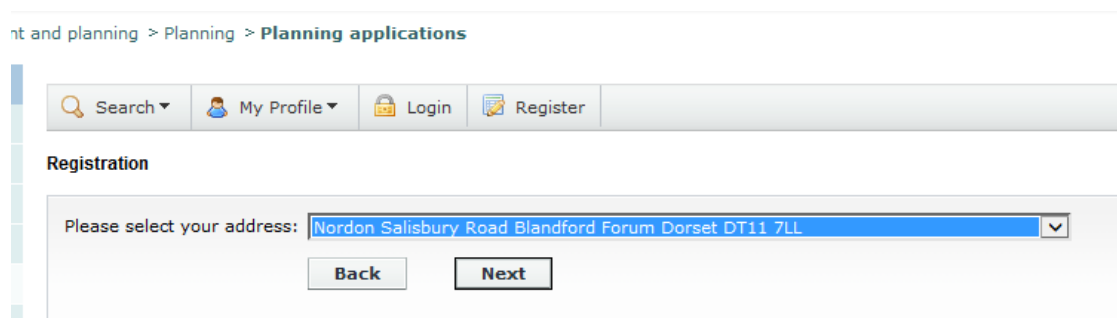
Title *	<input type="text" value="Mrs"/>
First Name *	<input type="text" value="Helen"/>
Surname *	<input type="text" value="Fradley"/>
Phone Number	<input type="text" value="01258 484157"/>
A confirmation email will be sent to the email address you provide below.	
Email Address *	<input type="text" value="hfradley@north-dorset.gov.uk"/>
Confirm Email Address *	<input type="text" value="hfradley@north-dorset.gov.uk"/>
Your password must be at least 8 characters long and be a mix of letters and numbers.	
Password *	<input type="password" value="....."/>
Confirm Password *	<input type="password" value="....."/>
<input type="button" value="Next"/>	

2. Register your personal details by filling in the following fields:
 - **Title** – select the title you wish to be addressed by.
 - **First Name** – enter your first name.
 - **Surname** – enter your surname.
 - **Email Address** – enter your email address. Enter it again to confirm that it is correct.
 - **Password** – enter a password that will allow only you to access your account.
Note Passwords must be eight characters or longer, must contain a mixture of letters and numbers and must not contain spaces. Enter the password again below to confirm that it is correct
3. Click on **Next**.
4. Enter your postcode, then click on **Next**.



The screenshot shows a website header with links: map | News | Accessibility | Contact us. Below the header is a breadcrumb trail: nt and planning > Planning > Planning applications. A navigation bar contains icons and labels for Search, My Profile, Login, and Register. The main section is titled 'Registration' and features a form with a 'Postcode *' label, a text input field containing 'DT11 7LL', and 'Back' and 'Next' buttons.

5. Select your address from the drop down list, then click on **Next**.



This screenshot shows the same registration page as the previous one, but the 'Postcode' field has been replaced by a dropdown menu labeled 'Please select your address:'. The dropdown menu is open, showing a list of addresses with 'Nordon Salisbury Road Blandford Forum Dorset DT11 7LL' selected. The 'Back' and 'Next' buttons remain at the bottom of the form.

6. If your address is not listed, select My address is not in the list and click on **Next**.
7. Enter your address details in the appropriate fields, then click on **Next**.
8. Click to read the **Terms and Conditions and Privacy Policy** that apply to the use of the site. When you have done so, tick the check box to indicate that you agree to them.
9. Check that your personal and login details are correct. To register them, click on the **Next** button.

Search

Registration

Please check your details

If there are any mistakes, click back to re-enter the information.

Name	Mrs Helen Fradley
Email	jfradley@north-dorset.gov.uk
Phone Number	01258 484157
Address	Nordon Salisbury Road Blandford Forum Dorset DT11 7LL

☒ * I have read and agree with the [Terms and Conditions](#) (opens in a new window) and [Privacy Policy](#) (opens in a new window)

10. An email will be sent to the address you entered. This provides final confirmation that you want to create an IDOX Public Access account. When the email arrives, click on the link to be returned to the IDOX Public Access site.

Hello Helen Fradley,

To confirm your registration please click the following link:

<http://planning.north-dorset.gov.uk/online-applications/registrationConfirm.do?action=createUser&k>

If required you can also copy the link to the address field of your browser.

Please Logon with the username and password you originally selected.

Log In

In order to use the full range of features offered by IDOX Public Access you need to log in to the site using the username and password you provided when you registered your account.

Search

New User?

If you haven't used this site before you will need to [register](#) in order to:

- Track applications
- Save Searches
- Submit comments

If you have **already registered**, login below.

Login

Email Address

Password

1. Click on Login in the menu bar.
2. Enter your email address and password, then click on the Login button.

Forgotten Password

1. If you forget your password, click on **the Forgotten Password?** Link.
2. Enter your email address and then enter a new password twice. Press the **Change Password** button.
3. A confirmation email will be sent to your email address. When it arrives, click on the confirmation link. You will now be able to log in with your new password.

Log Out

1. When you are finished using IDOX Public Access, remember to log out by clicking on the Log Out button in the menu bar.

MY PROFILE

1. Once your account has been created, you can access your My Profile area. This area allows you to configure your personal details as well as manage your searches and applications.
 - **Profile Details** – your full personal details
 - **Saved Searches** – a list of searches which you have saved
 - **Notified Applications** – notifications that applications that you are tracking, or are the subject of saved searches, have been modified
 - **Tracked Applications** – a list of applications that you have elected to track.

Profile Details

The Profile Details pages allow you to view and update your account details.

1. To access your profile page select **Profile Details** from the My Profile drop down list in the menu bar. This page allows you to view the details you registered with. You can change any of those details or update your password.

Search ▾ My Profile ▾ Logout (Helen Fradley)

My Profile » Profile Details

Profile Details | Saved Searches | Notified Applications | Tracked Applications

Change Password Update Personal Details Delete Profile

Name	Mrs Helen Fradley
Email	hfradley@north-dorset.gov.uk
Phone Number	01258 484157
Address	Nordon Salisbury Road Blandford Forum Dorset DT11 7LL

- To update your password click on **Change Password**.
- Enter your email address and then enter a new password twice. Press the **Save** button. A confirmation email will be sent to your email address. When it arrives, click on the confirmation link. You will now be able to log in with your new password.
- To change your details click on **Update Personal Details**. Alter your details as required, clicking on the Next button to page through the sections.
- When you no longer wish to use IDOX Public Access, click on **Delete Profile**.

Saved Searches

The primary activity on the IDOX Public Access site is to perform searches for information. Searches that will be performed frequently can be saved so that they may be repeated easily as often as you like (see Searching on page 9)

Any changes to the status of applications previously found by your search criteria or any new applications which match the criteria of a saved search will trigger a notification. Notifications are listed in the Notified Applications page.

- To view your saved searches, select **Saved Searches** from the My Profile drop down list.

Search ▾ My Profile ▾ Logout (Helen Fradley)

My Profile » Saved Searches [Help with this page](#)

Profile Details | **Saved Searches** | Notified Applications | Tracked Applications

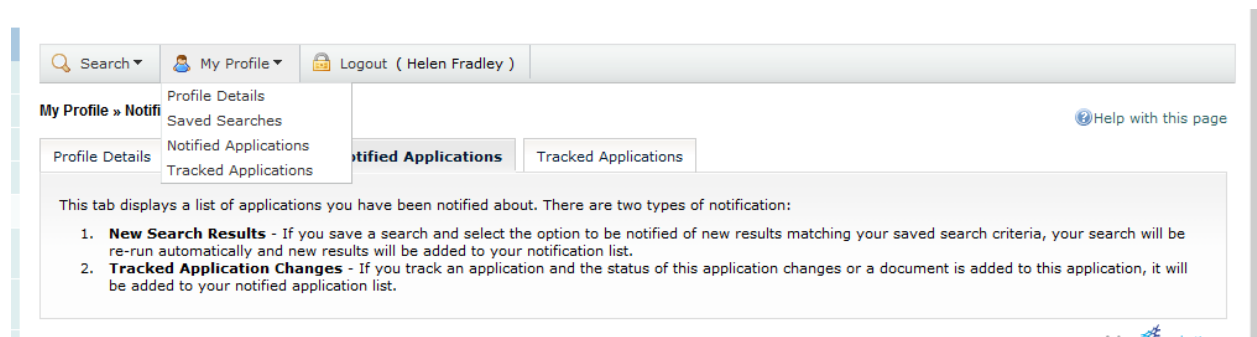
Search Title ▾	Search Type ▾	Run	Edit	Delete
"2/2014/0768" Planning Application 04-Aug-2014 2:35 PM	Application			
"DT11 7AX" Planning Application 04-Aug-2014 2:39 PM	Application			

- You can sort the list by clicking on the appropriate column headings:
 - Search Title** – sort the list alphabetically by search title
 - Search Type** – sort the list alphabetically by search type
- To perform a saved search now, click on the **Run** button for that search.
- Note** Circular map searches cannot be run from the Saved Searches page.
- To modify the search criteria, click on the **Edit** button for that search. This returns you to the appropriate search form and allows you to change the details of the search.
- To remove a search from the list, click on the **Delete** button for that search.












Notified Applications

When applications that are the subject of a saved search or are in your Tracked Applications list are modified, a list of those applications will appear in the Notified Applications page. You will also be sent a notification email.

1. To view your notifications, select **Notified Applications** from the My Profile drop down list.



2. The tracked applications that have been modified are listed at the top of the screen. These are followed by the modified applications that are subject to your saved searches.

Profile Details	Saved Searches	Notified Applications	Tracked Applications	
Notification Date	Description	View	Discard	
03 Dec 2008	testing			
"Neath" Application 02-Dec-2008 3:35 PM				
Discard all results from this search				
Notification Date	Description	View	Track	Discard
03 Dec 2008	illuminated fascia sign			
03 Dec 2008	Conservatory			
03 Dec 2008	Living room extension to the front elevation			

3. To view an application, click on the **View** button for that application.
4. To remove an application from the notifications list, click on the **Discard** button for that application. To delete all of the notified results for a particular search, click on **Discard all results from this search**.
5. Additionally, you can select saved search applications from the notifications list and track these. Click on the **Track** button for the applications of interest. These will now be added to your Track Applications page.

Tracked Applications

After locating an application of interest by searching, you can choose to keep a watch on what happens to it by tracking it. Applications are displayed on the Tracked Applications page. When applications that you are tracking are modified a notification will appear on the Notified Applications page and you be sent a notification email.

1. To view these applications, select Tracked Applications from the My Profile drop down list.

Reference	Address	Type	Status	View	Stop Tracking
2/2014/0768/PAEIA	Land At E 385111 N 100255 A354 - Blandford Hill Winterborne Whitechurch To Thornicombe Hill Winterborne Whitechurch Dorset	Application	Pending Consideration		

2. To view a tracked application, click on the **View** button for that application.
3. To remove an application from the tracked applications list, click on the **Stop Tracking** button for that application.

SEARCHING

Your primary activity when you are logged in to the IDOX Public Access For Planning site will be to search for applications according to a variety of criteria. IDOX Public Access For Planning provides a variety of methods to allow you to find the information you are looking for:

- **Simple Search** – search for applications or appeals according to some entered text
- **Advance Search** – search according to a wide combination of factors
- **Map Search** – search using an interactive map tool
- **Property Search** – search for a particular property to which applications may apply
- **Weekly/Monthly Lists** – search for applications whose status is validated or decided within a particular time period.

Simple Search

A simple search allows you to search quickly for an application or an appeal by entering some text that will help identify it.

1. Select **Simple Search** from the Search drop down list.

Search for Planning Applications, Appeals and Enforcements by keyword, application reference, postcode or by a single line of an address.

Simple | Advanced | Weekly / Monthly Lists | Property | Map

Search for:
☒ Applications ☐ Appeals

Enter a **keyword, reference number, postcode** or **single line of an address**.

2. Click to select whether you want to search for:
 - Applications
 - Appeals

3. Enter some text in the Search box that will correspond to one of:
 - Application Reference Number (for example “2/2014/0768/PAEIA”)
 - Post Code (for example “DT11 7AX”)
 - Part of an Address (for example “Salisbury Road”)
4. Click on the Search button to display the results of your search.

Planning » Results for Application Search

Refine Search Save Search Print

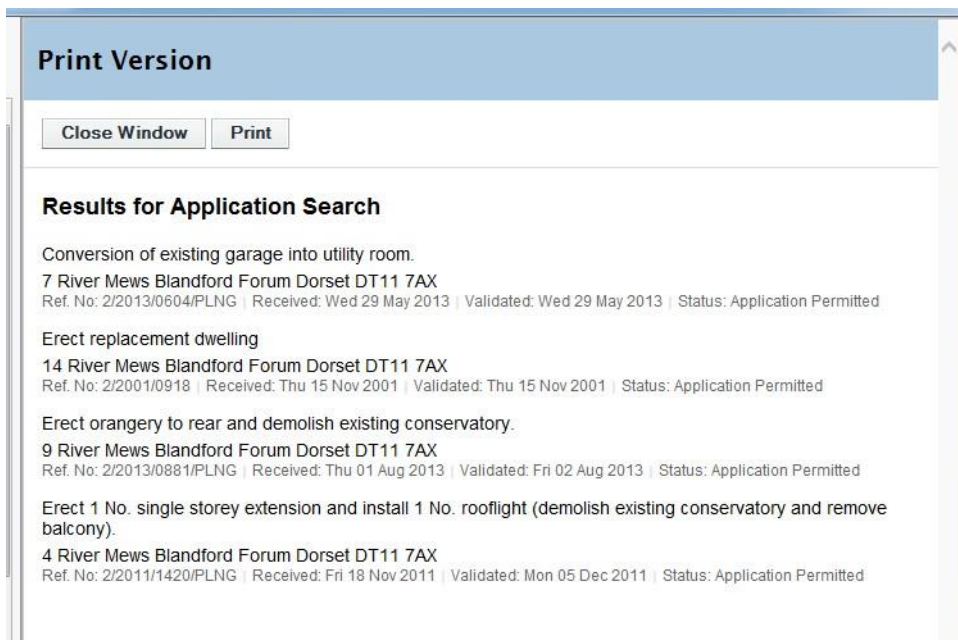
Sort by Direction Results per page

<p>Erect orangery to rear and demolish existing conservatory. 9 River Mews Blandford Forum Dorset DT11 7AX Ref. No: 2/2013/0881/PLNG Received: Thu 01 Aug 2013 Validated: Fri 02 Aug 2013 Status: Application Permitted</p>
<p>Conversion of existing garage into utility room. 7 River Mews Blandford Forum Dorset DT11 7AX Ref. No: 2/2013/0604/PLNG Received: Wed 29 May 2013 Validated: Wed 29 May 2013 Status: Application Permitted</p>
<p>Erect 1 No. single storey extension and install 1 No. rooflight (demolish existing conservatory and remove balcony). 4 River Mews Blandford Forum Dorset DT11 7AX Ref. No: 2/2011/1420/PLNG Received: Fri 18 Nov 2011 Validated: Mon 05 Dec 2011 Status: Application Permitted</p>
<p>Erect replacement dwelling 14 River Mews Blandford Forum Dorset DT11 7AX Ref. No: 2/2001/0918 Received: Thu 15 Nov 2001 Validated: Thu 15 Nov 2001 Status: Application Permitted</p>

Map Information
 The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.

[Show results on large map](#)

5. You can manipulate how the search results are displayed to help you find applications of particular interest:
 - **Sort By** – select a criterion to re-order the results by
 - **Direction** – choose whether the results should be displayed in ascending or descending order
 - **Results per page** – choose how many results should be displayed on the page at once.
 When you have made your display selections, click on the **Go** button.
6. The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results pages either by clicking on **Next** to view the next page or by clicking directly on the page number.
7. A map of the relevant area is displayed. Click on **Show results on large map** to see the locations of the search results in more details (see Map Search on page 13).
8. To view a search in detail, click on its title.
9. If there are too many results, or if the results do not contain the applications you are looking for, you can go back and amend your search criteria. To do this, click on the **Refine Search** button.
10. If this search is one that you will reuse, click on the Save Search button. You can edit the search name here and select whether to receive an email if new applications arrive that match the search criteria. Click on Save to save the search. This search will appear in your Saved Searches page (see Saved Searches on page 7). From there it can be run as often as you like, or edited and updated at any time.
11. To display the current page of search results in a printable format, click on the **Print** Button.



Click on **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Advanced Search

An advanced search allows you to build a complex combination of specific criteria on which to search for an application or appeal. These may include:

- **Relevant Reference Numbers**
- **Application or Appeal details**
- **Relevant Dates**

1. Select **Advance Search** from the Search drop down list.

Web Slice Gallery

Simple **Advanced** Weekly / Monthly Lists Property Map

Applications Appeals

Reference Numbers

Application Reference:

Planning Portal Reference:

Alternative Reference:

Application Details

Dates

Enter a date range (a start date and an end date) for the criteria that you are interested in. The date fields may be entered manually using the date format dd/mm/yyyy (e.g. 21/06/2008). Alternatively, click on the calendar button and pick a date.

Date Received: to:

Date Validated: 04/08/2014 to: 11/08/2014

Date Actual Committee: to:

Decision Date: to:

Appeal Decision Date: to:

Target Determination Date: to:

Search Reset

- Click to display a search page specific to either Applications or Appeals.
- If you know a reference number that identifies a specific application or appeal enter it in the appropriate box.
- The Application/Appeals details allows you to specify an application type, status or decision as well as location details, which include ward, parish and address information. Enter any combination of these details as appropriate.
- Enter a Date Range to define the period during which the application or appeal was lodged, validated or decided by court or inspectorate.
- Click on the **Search** button to display the results of your search.

Sort by Direction Results per page

1 2 Next ▶

Erect single storey rear extension extending 6m beyond the rear wall of the original house, 4m maximum height and 2.5m high at the eaves.
 3 Ramsbury Kings Stag Dorset DT10 2AZ
 Ref. No: 2/2014/0957/PDE | Received: Fri 08 Aug 2014 | Validated: Fri 08 Aug 2014 |
 Status: Pending Consideration

Discharge of Condition No 3 from planning permission 2/2014/0252/PLNG
 1 Manor Farm Cottages White Hill Stoke Wake Dorset DT11 0HE
 Ref. No: 2/2014/0948/DOC | Received: Thu 07 Aug 2014 | Validated: Thu 07 Aug 2014 |
 Status: Pending Consideration

T1(A) - Spruce - Fell T2(B) - Eucalyptus - Fell T3(C) - Photinia - Fell T4(D) - Goat Willow - Fell
 Struan House Jacobs Ladder Child Okeford Dorset DT11 8EA
 Ref. No: 2/2014/0942/TREE | Received: Wed 06 Aug 2014 | Validated: Thu 07 Aug 2014 |
 Status: Pending Consideration

Notification under The Town and Country Planning (General Permitted Development Order) 1995 (as amended) and the Electronic Communications Code (Conditions and Regulations) 2003 (as amended) to install 1 No. equipment cabin.
 Land At E378823 N114326 Old Market Hill Sturminster Newton Dorset
 Ref. No: 2/2014/0937/PDT | Received: Tue 05 Aug 2014 | Validated: Tue 05 Aug 2014 |
 Status: Application Permitted

- You can manipulate how the search results are displayed to help you find applications of particular interest:

- Sort By** – select a criterion to re-order the results by
- Direction** – choose whether the results should be displayed in ascending or descending order
- Results per page** – choose how many results should be displayed on the page at once.

Once you have made your display selections, click on the **Go** Button.

- The number of results being displayed (out of the total number of results) is shown. If there are more results than fit on to one page you can navigate between the results pages either by clicking on **Next** to view the next page or by clicking directly on the page number.
- A map of the relevant area is displayed. Click on Show results on large map to see the locations of the search results in more detail (see Map Search on page 13).
- To view a search in detail, click on its title.

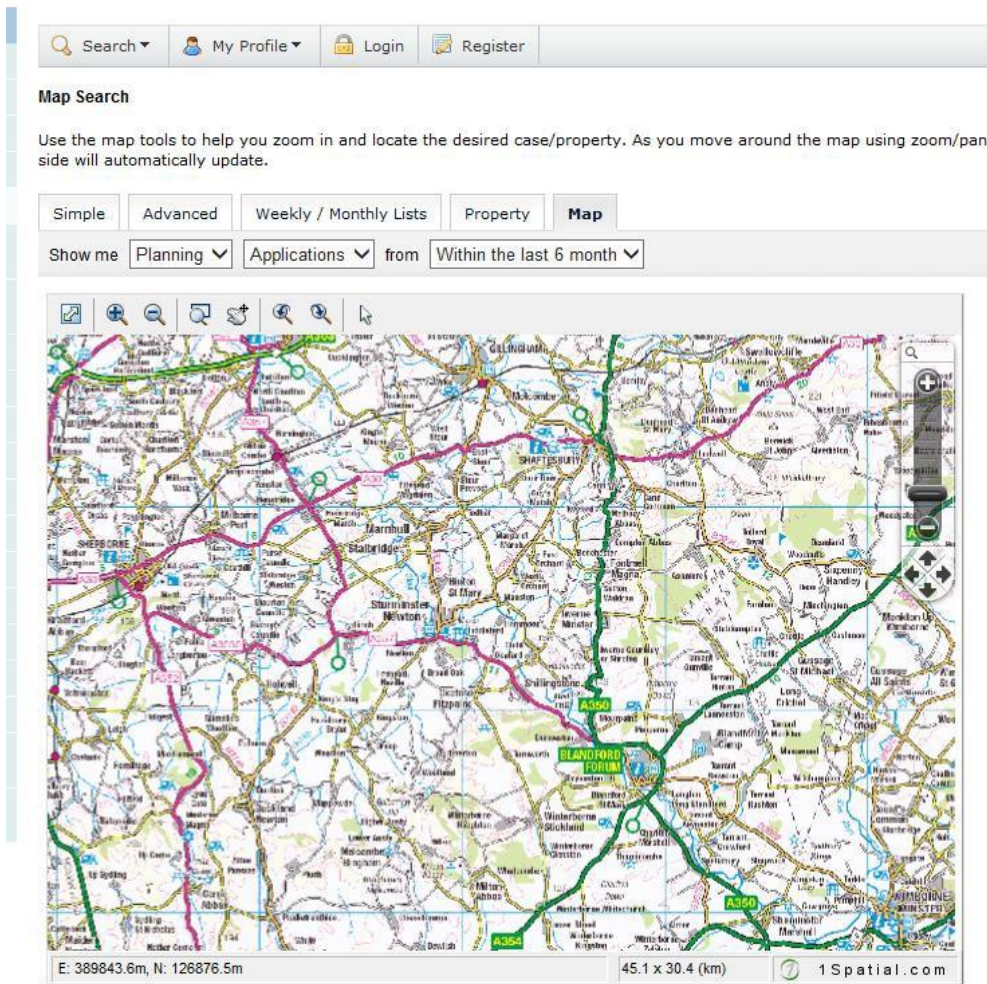
11. If there are too many results, or if the results do not contain the applications you are looking for, you can go back and amend your search criteria. To do this, click on the **Refine Search** button.
12. If this search is one that you will reuse, click on the **Save Search** button. This search will appear in your Saved Searches page (see Saved Searches on page 7). From there it can be run as often as you like, or edited and updated at any time.
13. To display the current page of search results in a printable format, click on the **Print** button. Click **Print** again in the new window to send the page to your local printer. Press **Close** when you are finished with this window.

Map Search

The Map Search feature allows you to identify applications using an interactive map.

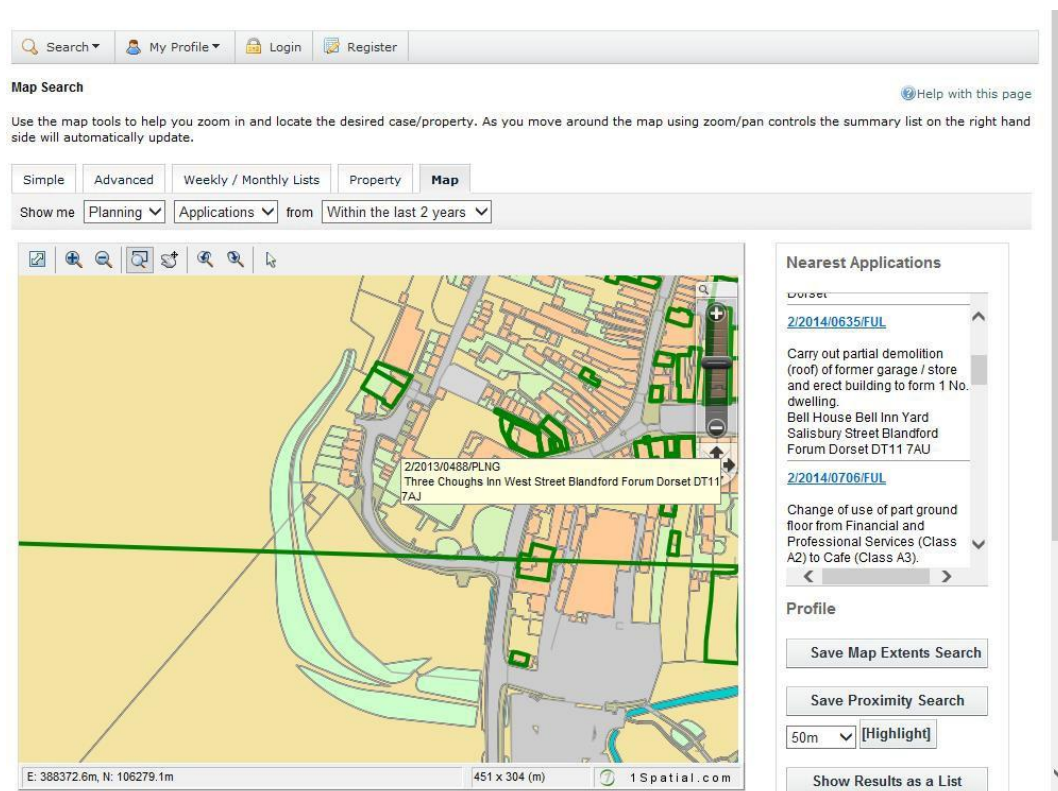
Note This feature is only recommended for broadband users.

1. If the interactive map is not displayed, click on the Map Search Tab.



2. Select what you want to search for:
 - **Applications** – shown as a green polygon
 - **Appeals** – no spatial data currently displayed
 - **Properties** – shown as blue dots
3. Select the time period during which applications have been actioned.

4. The interactive map contains a number of tools to help you zoom in and locate the desired addresses:
 - **Initial Map View** – click this to zoom the map out to show the widest possible view.
 - **Zoom In** – select this tool then click a point on the map that you want to zoom in to.
 - **Zoom Out** – select this tool then click on the map to zoom out.
 - **Zoom Slider** – move the slider up to zoom in, down to zoom out.
 - **Pan Mode** – to move around the map, select this then click on the map. Keeping the mouse button depressed, drag the cursor in the direction that you want to pan.
 - **Pan Arrows** – click on the up, down, left or right arrows to pan the view in the selected direction.
 - **Zoom To Rectangle** – to zoom in on a selected area, select this tool then click and drag the cursor to draw an area on the map.
 - **Previous View** – to return to the previous view, click on this tool.
 - **Next View** – when you have used the Previous view tool, click on this button to go to the view that followed the one that is currently displayed.
 - **Map Area** – displays the dimensions of the area displayed by the map.
5. Use these tools to display a map area that contains one or more of these identifying properties of interest.



Hover the cursor over one of the identifying polygons to display the reference number for that application.

6. The applications shown on the map are listed by reference number to the right. To open one of these, click on it.
7. Alternatively you can display the applications on the map as a search results list. To do this, click on *Show Results as a List*.

- You can print off this list by clicking on the **Print** Button.
 - The application locations are displayed on a Map on the right. You can return to the original map by clicking on **Show results on large map**.
8. You can add a map search to your Saved Searches list in one of two formats:
- **Save Map Extents Search** – click on this to save the search, incorporating all of the applications shown on the map.
 - **Save Proximity Search** – select a proximity distance, and then click on this to save the search, incorporating all of the applications within the selected distance.

Property Search

The Property Search feature allows you to search for a specific property. There are two options:

- **Alphabetical Street Search** – search for applications on a specified street chosen from an alphabetical list
 - **Address Property Search** – search for applications at a specified address.
1. Click on the **Property Search** tab.
 2. To search for a street alphabetically, select **Alphabetical Street Search**.

The screenshot shows the 'Property Search' interface. At the top, there is a navigation bar with links for 'Search', 'My Profile', 'Login', and 'Register'. Below this, the 'A to Z Street Search' tab is selected. A message states: 'Click on a letter below to get a list of streets beginning with that letter. Clicking on a street will display a list of property'. Below the message, there are tabs for 'Simple', 'Advanced', 'Weekly / Monthly Lists', 'Property' (selected), and 'Map'. Under the 'Property' tab, there are two sub-tabs: 'Address Search' and 'A to Z Street Search' (selected). The 'A to Z Street Search' sub-tab shows a grid of letters from A to Z, with 'S' highlighted. Below the letters, there is a 'Results per page' dropdown set to '10' and a 'Go' button. The results section is titled 'Streets beginning with S' and shows a list of streets: 'Sackmore Green, Marnhull, Dorset', 'Sackmore Lane, Marnhull, Dorset', 'Sackmore Lane To Cross Tree Bungalow And Springfield - Access Road, Marnhull, Dorset', 'Sackmore Lane To Sackmore Green - Footpath, Marnhull, Dorset', and 'Sackville Street, Winterborne Kingston, Dorset'.

3. Click on the initial letter of the street you are interested in. Select from the list to display the addresses on that street that have an application in progress.

nd planning > Planning > Planning applications

Search My Profile Login Register

Results for Property Search

Retine Search Print

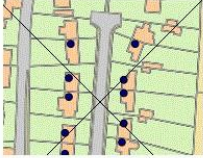
Direction: Ascending Results per page: 10 Go

1 2 3 Next Showing 1-10 of 21

1 Sackmore Green Marnhull Dorset DT10 1PW
2 Sackmore Green Marnhull Dorset DT10 1PW
3 Sackmore Green Marnhull Dorset DT10 1PW
4 Sackmore Green Marnhull Dorset DT10 1PW
5 Sackmore Green Marnhull Dorset DT10 1PW
6 Sackmore Green Marnhull Dorset DT10 1PW
7 Sackmore Green Marnhull Dorset DT10 1PW
8 Sackmore Green Marnhull Dorset DT10 1PW
9 Sackmore Green Marnhull Dorset DT10 1PW
10 Sackmore Green Marnhull Dorset DT10 1PW

Map Information

The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.



Show results on large map

- To change the direction of the list select Ascending or Descending from the Direction drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, you can navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
- You can print this list by clicking on the **Print** button.
 - The application locations are displayed on a **Map** on the right. You can display a larger map by clicking on **Show results on large map**.
 - To go back and choose a different street, click on the **Refine Search** button.
 - To search for a specific property by its address, select the **Address Property Search Tab**.

Address Search

Search for current or historical cases relating to a property by selecting at least one of the address fi

Simple Advanced Weekly / Monthly Lists **Property** Map

Address Search A to Z Street Search

UPRN:

Property Name / Number:

Street Name:

Locality:

Town:

Postcode:

Search Reset

- Enter as many details as you know in the appropriate boxes, then click on the **Search** button. Alternatively, click on the **Reset** button to clear the fields and start again.

Refine Search Save Search Print

Direction **Ascending** Results per page **10** Go

Showing 1-10 of 304


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	Next
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----	------

1 Salisbury Road Blandford Forum Dorset DT11 7QG
Blandford Engraving 1A Salisbury Road Blandford Forum Dorset DT11 7QG
Fastrax 1A Salisbury Road Blandford Forum Dorset DT11 7QG
Flat 1 Salisbury Road Blandford Forum Dorset DT11 7QG
2 Salisbury Road Blandford Forum Dorset
Flat 1 2 Salisbury Road Blandford Forum Dorset DT11 7QH
Flat 2 2 Salisbury Road Blandford Forum Dorset DT11 7QH
Flat 3 2 Salisbury Road Blandford Forum Dorset DT11 7QH
Limehurst Rear Of 2 Salisbury Road Blandford Forum Dorset DT11 7QH
1 The Orkneys 3 Salisbury Road Blandford Forum Dorset DT11 7QG

Showing 1-10 of 304

Map Information

The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.



Show results on large map

- To change the direction of the list select Ascending or Descending from the Direction drop down list, followed by **Go**.
 - To change the number of results displayed, select from the Results per page drop down list, followed by **Go**.
 - If there are more results than fit on one page, you can navigate to further pages by clicking on **Next** or by clicking on the Page Number directly.
9. To add this search to your Saved Searches page, click on the **Save Search** button.
10. You can print off this list by clicking on the **Print** button.
11. The application locations are displayed on a Map on the right. You can display a larger map by clicking on **Show results on large map**.
12. If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button.

Weekly/Monthly List Search

The Weekly/Monthly List feature allows you to search for applications according to the week or month in which they were validated or decided.

- Click on the Weekly/Monthly Lists Tab.

Search My Profile Login Register

Planning » Weekly List

Search Planning Applications either validated or decided in a given week.

Simple Advanced **Weekly / Monthly Lists** Property Map

Weekly List Monthly List Current Applications

Week beginning: 04 Aug 2014

Show applications:

☒ Validated in this week
☐ Decided in this week

Search

- Click on **Weekly List**, **Monthly List** or **Current Applications** to select which list you want to search.
- Specify the **Week** or **Month** by selecting from the drop down list.
- You can display applications which were validated or applications which were decided during the selected time period. Make the appropriate selection under **Show applications**.
- When you have made your selections, click on the **Search** button.

Planning » Results for Application Search

Refine Search Save Search Print

Sort by: Date Received Direction: Descending Results per page: 10 Go

<p>Roof and chimney repairs with rebuilding as necessary and carry external/internal alterations in association to this works. Siltan House Church Road Siltan Dorset SP8 5PR Ref. No: 2/2014/0878/LBC Received: Wed 23 Jul 2014 Validated: Wed 13 Aug 2014 Status: Pending Consideration</p>	<p>Map Information</p> <p>The results on this page are shown on the map below. You can see more details by clicking on the search result on the left or clicking a point marked on the map.</p> <p>Show results on large map</p>
<p>Erect single storey extension Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN Ref. No: 2/2014/0770/HOUSE Received: Fri 27 Jun 2014 Validated: Tue 12 Aug 2014 Status: Pending Consideration</p>	
<p>Erect replacement chimney on side elevation (demolish existing chimney). Well Cottage Higher Street Okeford Fitzpaine Blandford Forum Dorset DT11 0RQ Ref. No: 2/2014/0454/PLNG Received: Tue 22 Apr 2014 Validated: Mon 11 Aug 2014 Status: Pending Consideration</p>	

- You can re-order the list by reference number, date received, description or status. Select one of these from the **Sort by** drop down list, then click on **Go**.
 - To change the direction of the list select Ascending or Descending from the Direction drop down list, followed by **Go**.
 - To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
 - If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
- To add this search to your Saved Searches page, click on the **Save Search** button.
 - You can print off this list by clicking on the **Print** button.
 - The application locations are displayed on a **Map** on the right. You can display a larger map by clicking on **Show results on large map**.
 - If there are too many results you may want to add more information to the Search. Click on the **Refine Search** button.

APPLICATION DETAILS

Once you have selected an application from your search results the applications' details will be displayed.

Planning » Application Summary

2/2014/0770/HOUSE | Erect single storey extension | Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN

[Back to search results](#)

You must log in to make a comment.

Details	Comments	Constraints (9)	Related Cases	Related Documents	Map
Summary	Further Information	Contacts	Important Dates		
Reference	2/2014/0770/HOUSE				
Alternative Reference	PP-03493247				
Application Received	Fri 27 Jun 2014				
Address	Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN				
Proposal	Erect single storey extension				
Status	Pending Consideration				
Appeal Status	Not Available				
Appeal Decision	Not Available				
There are 0 cases associated with this application.					
There is 1 property associated with this application.					

The application details are displayed at the top of the page, with further tabs below containing all of the relevant information about the application.





Details

1. Click on the **Details** tab to display the full details relating to the application.
2. The Application Details are split up into four tabbed sections. Click on the appropriate tab to display those details:
 - **Summary** – displays the basic information pertaining to the application. The summary also identifies the number of the documents, cases, comments and properties that have been added to this application. Click on one of these to view them.
 - **Further Information** – displays additional information about the application that was not included in the summary.
 - **Contacts** – displays a list of contacts relevant to this application
 - **Important Dates** – displays the dates on which important events in the lifespan of the application occur from initial submission through to the decision.

Comments

1. Click on the **Comments** tab to display comments that have been made about this application.

and planning > Planning > Planning applications

 Search ▾  My Profile ▾  Login  Register

Planning » Application Comments

2/2014/0770/HOUSE | Erect single storey extension | Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN

You must log in to make a comment.

Details **Comments** Constraints (9) Related Cases Related Documents Map

Make a Comment Public Comments (0) Consultee Comments

Please Log In or Register to make a comment.

You must log in to make a comment.

[Login and make a comment.](#)

Not got a login? [Register here.](#)

2. Comments can either be submitted by members of the public or by people who have been consulted about the application. Click on **Public Comments** on **Consultee Comments** as appropriate. **Note**; you are required to Register/Log In to make a comment.
3. You can re-order the list by the date the comment was added or by the commentor's name. Select one of these from the Sort by drop down list, then click on **Go**.
4. To change the direction of the list select Ascending or Descending from the Direction drop down list, followed by **Go**.
5. To change the number of results displayed, select from the **Results per page** drop down list, followed by **Go**.
6. If there are more results than fit on one page, navigate to further pages by clicking on **Next** or by clicking on the **Page Number** directly.
7. Comments are displayed showing the name of the commentor and their stance on the application (objects, supports or neutral). Click on the commentor's name to display the comment itself. Click on it again to collapse the comment.
8. Click on **Expand All** to view all of the comments on the page. Click on **Collapse All** to hide them all again.
9. To add a comment to the list, click on **Make a Comment**.

Details **Comments** Constraints (9) Related Cases Related Documents Map

Make a Comment Public Comments (0) Consultee Comments

Make a Comment

You can make a comment supporting or objecting to this application. Your comment will be submitted to the local authority and immediately made available online to the public. We will not display your address, telephone number or email address to the public.

Application Reference:	2/2014/0770/HOUSE
Address:	Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN
Proposal:	Erect single storey extension
Case Officer:	Mrs Helen Paige

Comments submitted will be immediately made available online to the public.
Are your personal details correct? Click to [update my personal details](#).

Your Title: *

Your First Name: *

Your Surname: *

Your Address: *

Your Tel. No.

Your Email Address:

Commentor Type: *

Select

Councillor

Member of the Public

Neighbour

Property Owner

Tenant of Property

Stance: *

Reason for comment:

☐ Design
☐ Economic Benefits
☐ Effect on the Appearance of Area
☐ Flooding Issues

10. Your name and address are added automatically to the form. If these are not correct, click on **update my personal details** and make the appropriate changes.
11. Add your remaining contact details in the appropriate boxes.
12. The **Commentor Type** drop down list describes the type of people who may need to make a comment about an application. These include councillors, neighbours to the application address and members of the public. Select the one that applies to you.
13. In the **Reason for comment box** select one or more of the offered reasons for making your comment.
14. Enter the details of your comment in the **Your Comments** box.
15. If you want to receive an email confirming that your comment has been received, check the **Send me an email confirming my comments** box.
16. When you have completed all the details, click on the **Submit** button. Your comment will appear in the Comments page for this application.

Constraints

1. Click on the Constraints tab to display any constraints that have been placed on this application.

Track

Make a Public Comment

Print

Details	Comments	Constraints (9)	Related Cases	Related Documents	Map
Name	Grade: GRADE 3	Constraint Type	Status		
Name: Dorset	REFVAL: 2/2014/0770/HOUSE	Agricultural Land Grade	Not Available		
Policy: 1.33	Policy: 1.16	Area of Outstanding Natural Beauty	Not Available		
Policy: 1.16	Name: North Dorset District	Planning History	Not Available		
Name: Melcombe Bingham & Ansty	: Hilton CP	Chalk Uplands	Not Available		
Ward Name: Abbey Ward		Ground Water Source Prot Area	Not Available		
		LP Outside Settlement Boundary	Not Available		
		Settlement Boundary	Not Available		
		Parish Name	Not Available		
		Ward Name	Not Available		

Documents

1. Click on the **Related Documents** tab to display any documents that have been added to this application.

Search

My Profile

Logout (Helen Fradley)

Planning » Planning Application Documents

2/2014/0770/HOUSE | Erect single storey extension | Crumble Cottage Hartfoot Lane Ansty Dorset DT2 7PN

Track

Make a Public Comment

Print

Details	Comments	Constraints (9)	Related Cases	Related Documents	Map
Please click here to view Associated Documents in a new tab/window.					

an inlaw solution

2. Click on the Hyperlink: **Please click here to view Associated Documents in a new tab/window.**

Planning Documents

Documents for planning application. Please click View Document button to open in a new tab or window. Please do not use the back or forward buttons on your browser.

Description	Document Information	Document Date	Document
Decision Notices and Letters	14 0599	Monday, August 11, 2014	View Document
Application Form Public		Thursday, July 10, 2014	View Document
Plans and Drawings	elevations as proposed	Thursday, June 19, 2014	View Document
Plans and Drawings	elevations as existing	Thursday, June 19, 2014	View Document
Plans and Drawings	floor plans as proposed	Thursday, June 19, 2014	View Document
Plans and Drawings	floor plans as existing	Thursday, June 19, 2014	View Document
Plans and Drawings	block plan	Thursday, June 19, 2014	View Document
Plans and Drawings	location plan	Thursday, June 19, 2014	View Document
Plans and Drawings	roof plan	Thursday, June 19, 2014	View Document
Supporting Documents (Public)	householder bat check certificate	Thursday, June 19, 2014	View Document

3. To view any of the documents in a separate window, click on **View Document** beside the document you require.

Related Cases

1. Click on the **Related Cases** tab to view a summary of additional information related to the application.

The screenshot shows the 'Related Cases' tab selected in a web application. The header includes a search bar, user profile, and logout button. Below the header, the page title is 'Planning » Application Related Items'. The application details are '2/2014/0599/HOUSE | Erect single storey side extension | 5 Duncliffe View East Stour Dorset SP8 5JD'. There are buttons for 'Save Search', 'Refine Search', 'Track', and 'Print'. A yellow banner states: 'The public consultation period for this application has ended. We are no longer accepting comments from the public on this application.' The 'Related Cases' tab is active, showing three categories: 'Planning Applications (0)', 'Planning Appeals (0)', and 'Properties (1)'. Under 'Properties (1)', there is one item: '5 Duncliffe View East Stour Dorset SP8 5JD'.

These may include:

- **Applications**
- **Appeals**
- **Properties**

2. To view any of the listed items, click on its title.

Map

1. Click on the Map tab to display the area of the application on a map

The screenshot shows the 'Map' tab selected in the same web application. The header and application details are the same. The 'Map' tab is active, showing a map of the application area. The map displays a residential area with orange buildings and green fields. A green outline highlights the specific area of the application. The map includes a search bar, zoom controls, and a compass.

2. The interactive map contains a number of tools to help you view the application area (see Map Search on page 13)

SEARCH RESULTS

Saving a Search

You may find that you use a particular search regularly. For example, a simple search based on your post code or an advanced search charting the progress of a specific planning application. As a registered user you can save these searches to be run again from your Saved Searches page (see Saved Searches on page 7). Additionally, when new records corresponding to a saved search arrive, news of these will automatically appear on your Notified Applications page (see Notified Applications on page 8).

1. To save a search, click on the **Save Search** button.

[My Profile » Save Search](#)

Saved Search Options

Search Title (editable)

"2/2014/0599/HOUSE" Planning Application 15-Aug-2014 12:26 PM

Notify me via email about new search results

☐ Yes ☒ No

Last Run Date

Search not run yet.

Save

Cancel

2. Change the default search title if you wish.
3. If you want to be notified by email of any new records matching your search criteria, select **Yes**.
4. Click on **Save** to save the search.

Tracking Applications

Any application or appeal can be Tracked so that you can keep up to date with its progress without having to search for it again.

1. Once you have performed a search, view the details of one of the resulting applications.

The screenshot shows the 'Planning » Application Summary' page. At the top, there is a navigation bar with 'Search', 'My Profile', and 'Logout (Helen Fradley)'. Below this, the application details are displayed: '2/2014/0599/HOUSE | Erect single storey side extension | 5 Duncliffe View East Stour Dorset SP8 5JD'. A yellow banner states: 'The public consultation period for this application has ended. We are no longer accepting comments from the public on this application.' To the right of the banner are buttons for 'Save Search', 'Refine Search', 'Track', and 'Print'. Below the banner, there are tabs for 'Details', 'Comments', 'Constraints (8)', 'Related Cases', 'Related Documents', and 'Map'. Under the 'Details' tab, there are sub-tabs for 'Summary', 'Further Information', 'Contacts', and 'Important Dates'. The 'Summary' sub-tab is active, showing a table with the following data:

Reference	2/2014/0599/HOUSE
Alternative Reference	Not Available

2. If you want to add this to your Tracked Applications page (see Tracked Applications on page 8), click on the Track button.
3. To return to this application at a later date, select Tracked Applications under My Profile.
4. To stop tracking an application, return to the application details and click the **Stop tracking this application** button at the top of the page. Alternatively click the Stop Tracking button next to the application in the Tracked Applications page.