

## Explanation of variances – pro forma

Name of smaller authority:     Litton Cheney    

County area (local councils and parish meetings only):     West Dorset    

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2016/17 £	2017/18 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
<b>Box 2</b> <i>Precept or Rates and Levies</i>	3,600	7,200	3,600	100	Precept increased from previous low base for following reasons: (1) Appointment of salaried clerk. Previously role undertaken for stipend. (figures below). (2) Anticipated increase in costs arising from local government reorganisation and services devolving to Parish Council level. Delay in decision by Secretary of State means these costs have yet to be finalised. (3) Need to increase budget for village maintenance.
<b>Box 3</b> <i>Total other receipts</i>	429	11,843	11,414	2,660%	£11,742 received in grants and donations for playground refurbishment project. Works completed during financial year but not yet invoiced.
<b>Box 4</b> <i>Staff costs</i>	692	2151	1459	211%	Appointment of salaried clerk following resignation of previous clerk, who had undertaken the role for a stipend. Clerk was not in place at start of year hence and so full years budgetted costs not used. Clerk appointed during May at salary of £2,300 and increased from 1 January to £3,240 to reflect hours actually worked
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	0	0	0		
<b>Box 6</b> <i>All other payments</i>	3,219	3,891	672	21%	Maintenance increased by £1,139 due to a number of non routine maintenance tasks including works to signs £132; playground £359; clearance/replanting of village triangle £385; repairing bus shelter thatched roof £420 offset by -£157 reduction in other maintenance costs due to period without lengthman. Large increase in maintenance costs were offset by small reductions in other expenses: -£163 in admin and

					costs paid last year for acquisition of assets.
<b>Box 9</b> Total fixed assets & long term investments & assets	10,440	24,770	14,330	137%	Additional playground equipment installed, funded by lottery grant award, fund raising and donations. Invoices to be paid during the year 2018-2019
<b>Box 10</b> Total borrowings	0	0			
<b>Explanation for 'high' reserves</b>	Current balances of 18,581 £12,232 held for playground £6,349 reserves				

Signed:



Maggie Walsh, Litton Cheney Parish Clerrk & Responsible Finance officer

Dated:

4/5/18